

Town of Clermont
Town Council Meeting
February 1, 2022

The Clermont Town Council met on February 1, 2022. The Mayor called the meeting to order at 7:00 pm. Present: Mayor, James Nix, Council Members, Marcia Kesler, James Castleberry, Doug Myers, and Amanda Nix. Town Clerk Amy Lomax and Assistant Town Clerk Robin Bryson also attended.

APPROVAL OF AGENDA: James Castleberry motioned to approve the agenda. Doug Myers seconded the motion, and all council members present voted in favor. Motion passed.

INVOCATION AND PLEDGE OF ALLEGIANCE: James Castleberry led the invocation, and Mayor Nix led the Pledge of Allegiance.

MINUTES- JANUARY 2022: Marcia Kesler motioned to accept the January 2022 Minutes. Doug Myers seconded the motion, and all Council members present voted in favor. Motion passed.

FINANCIAL STATEMENT: The Mayor and Council reviewed the December 2021 Financial Report.

REPORT: PLANNING AND ZONING: The Mayor and Council reviewed this report.

EMPLOYEE VACATION/SICK TIME REVISION: James Castleberry motioned to revise the Employee paid time off policy. The new policy will be as follows:

Each full-time employee is entitled to annual leave as follows:

<u>Years of Employment</u>	<u>Hours Earned Per Year*</u>
During Year 1	40 Hours
During Year 2 through Year 5	80 Hours
After 5 Years	120 Hours

*For the first ten years of employment, Part-Time employees will earn Annual Leave at one-half the rate of Full-Time employees. After ten years of continuous employment, Part-Time employees will earn Annual Leave at the same rate as Full-Time employees.

Leave is accrued on a Pay Period by Pay Period basis. Each employee may carry over up to 120 Hours of Annual Leave per year. Leave may be taken in one (1) hour increments.

SICK LEAVE

The Town provides paid sick leave for all employees. Sick leave shall accrue at the rate of 80 hours per year for Full-Time employees and 40 hours per year for Part-Time employees. Sick Leave is accrued on a Pay Period by Pay Period basis.

*For the first ten years of continuous employment, Part-Time employees will accrue Sick Leave at one-half the rate of Full-Time employees. After ten years of continuous employment, Part-Time employees will earn Sick Leave at the same rate as Full-Time employees.

For illnesses that extend beyond three days, a written doctor's excuse or written justification approved by the Mayor or Council member is required.

An employee may carry over up to 40 hours of sick leave into the following year.

Marcia Kesler seconded the motion, and all Council Members present voted in favor. Motion passed.

RENTAL FACILITY FEES: James Castleberry made a motion to adopt the new fees proposed for all Town Facilities. The new rental fees are as follows:

Chattahoochee Center :

2hrs \$150.00/

4hrs \$250.00

6hrs \$325.00

8hrs \$425.00

Deposit required \$150.00

Chattahoochee Park – Special Event Rental (Use of Stage, Pavilion, Grounds, and Parking)

6hrs \$200.00

Full-Day- Up to 12 hrs- \$400.00

Deposit \$150.00

All Town Pavilions

2hrs \$25.00

4hrs \$35.00

Chattahoochee Pavilion and Stage

2hr \$40.00

4hrs \$65.00

Clay E. Gailey/Market Street Park – Special Event Rental (Use of all Grounds and Pavilion & Parking)

2hrs \$50.00

4hrs \$100.00

Deposit \$100.00

Community Center

4hrs \$85.00

8hrs \$125.00

Deposit \$100.00

Doug Myers seconded the motion, and all Council Members present voted in favor.

REDISTRICTING/WARDS MAP: James Castleberry made a motion to approve the draft of the updated Clermont Voting Wards Map. Due to the change in population according to the 2020 Census, it is necessary to revise the map. Doug Myers seconded the motion, and all Council Members present voted in favor. Motion passed.

ADJOURN: James Castleberry made a motion to adjourn at 7:44 pm. Doug Myers seconded the motion, and all Council members voted in favor. Motion passed.



Amy Lomax, Town Clerk

