

Renter Agreement Policies and Procedures

1. Renter agrees to pay all fees, and submit necessary paperwork at the signing of the agreement.
2. The Renter shall be liable for all damages identified below and the conduct of the Renter or Invitees during the agreed rental times.
 - a. Damage to the facility, furnishings, and/or grounds.
 - b. The facility, furnishings and/or grounds are not clean at conclusion of the rental period.
 - c. Any Renter or Invitee displaying improper conduct as determined by staff. Improper conduct shall include by not limited to, abusive or threatening language, physical violence, lewd behavior, apparent intoxication or presence of weapons.
 - d. Cleaning/damage deposit will be refunded in full on the next business day following the event except in the occasions listed above. Damage in excess of the deposit amount will be billed directly to the Renter.
3. The entire event, including set-up and clean up, must occur within the agreed upon rental hours. Additional fees will be assessed for exceeding rental hours.
4. All cancellations and request for refunds must be submitted in writing thirty (30) days prior to rental date for a full refund. If received less than 30 days prior to event date, 50% will be refunded.
5. Alcoholic beverages, tobacco products, and weapons are prohibited.
6. All garbage must be removed.
7. Renter is responsible for the cleanup of the rented space.
8. Rental events for youths must have adult supervision. Adult supervisor must be over 21 years old and supervision is required both inside and outside facilities.
9. Staff shall enforce all of the above rules and regulations. Staff also has the authority to cancel any rental at any time during the rental period.
10. The Rental group shall not and cannot transfer the contract to another group.
11. If the Renter defaults in any of the obligations under this agreement or violates any terms thereof, the Town of Clermont may terminate this agreement. If this agreement is terminated for this reason, all fees are non-refundable.
12. Rental times may not exceed past 10 p.m. and includes Renter's set-up and clean-up time.

I have read and understand the above stated rules.

Renters Initials _____